

Draft- ADA Board Meeting, May 22, 2018- Minutes

Board Attendance: Jeff Ritter (Vice Pres), Char Cohen (Treasurer), Rosa Meehan (Secretary), Shelby Blades, Ardene Eaton

Not Present: Jennifer Spencer (Pres.), Kathy Haghighi, Hannah Haghighi, Ellen Haghighi

Association Members present: none

Meeting Place: Starbucks on Diamond

Call to order: 6:00 pm

Approval of minutes: no old minutes available to approve

Treasure's Report

1. add financials to the minutes

Open issues

- Committee reports
 1. t-shirt committee
 - i. Board discussed need for a budget around this
 - ii. Table further discussion regarding setting budget for this until Raena is available at the next meeting
 2. Spring Luncheon
 - i. Well attended, varied attendance, people from wide geographic range
 - ii. dollars were zero, did not cost ADA
 - iii. New members signed up
 - iv. Recommend for next year doing BP Energy Center
 3. Outreach Committee
 - i. Shelby missed the committee meeting
 - ii. Will reschedule
- Official ADA shows – Show committee report
 1. Ride-A-Test
 1. Post flyer at M Bar D and other locations - Shelby
 - i. Already posted at Diamond H and FB
 2. BBQ
 - i. Hot dogs, buns, chips, cookies, drinks – Ardene arranging
 - ii. No charge from Linda
 1. Send thank you notes!
 - iii. Contribution jar
 - iv. ADA canopies
 1. 2 at the center – Jeff will pick up
 - v. Tables for food– Shelby to bring
 3. Scribe will use clip board
 4. Gift for Nicole will be provided - Raena
 2. Remaining Google Doc tasks
 - i. lodging for judges – Rosa checking with Darlene on B&B
 - i. check to see if there is an unbiased person who could lodge the

- judges to save \$
- ii. vets – still looking for July – Carolyn and Raena are working on this
 - i. Seems to be the toughest to get
 - ii. Ardene had the best luck when she booked the vets in September
- iii. concessions – all done
- iv. EMT – all done for all season
 - i. they may or may not have been sent a contract
 - ii. cost last year was \$1300 for the year
- v. isolation plan – new requirement from USEF
 - i. Unsure if USEF needs to have a copy of this
 - ii. Show Manager will need to have a copy of this on hand
 - iii. put a first draft together and send to show committee – Shelby
- vi. Ribbons
 - i. Char ordered ribbons
- vii. Insurance is done
- Schooling show in July
 - i. replaced by expanded opportunity classes on Sunday
 - ii. talk about potluck or dinner after July show – show committee to discuss
 - 1. Seek sponsor for this – Shelby

New Business

- Western Dressage
 - 1. Need to ask August judge to see if they are willing to do it
- Formation of handbook and bylaw review committee
 - 1. Table until fall
- Spring cleanup and arena setup
 - 1. Thanks to Jeff for setting up arena
 - 2. Next year, let's organize a crew to really show up in force
- Jeff will get plants for the show letters
- State of Alaska Change of Officials
 - 1. Char to follow up with getting the change of officials corrected
- President status
 - 1. Jennifer is remaining as president
 - 2. Need to follow up with bylaws to have clear picture on leave of absence policy

Next meeting

- 1. Tuesday June 19th – 6 pm

Committee meetings

- 1. T-Shirt – Raena to arrange
- 2. Outreach – June 13th 7 pm
- 3. Show – Raena will arrange

Motion to adjourn – Shelby Blades

Second by Jeff Ritter

All in favor, none opposed

Motion passed

Meeting adjourned at 7:28