

## MINUTES OF ALASKA DRESSAGE ASSOCIATION'S SEPTEMBER 2005 MEETING

PRESIDENT: RAENA SCHRAER, 830-9882      SEC'Y.: MARY KAYE HESSION, 345-1090  
VICE-PRESIDENT: SUSIE KAISER, 346-2351      SHOW COMM.: JENNIFER LUNDBERG, 301-2738  
TREASURER: DEANA JOHNSON, 348-2503      AWARDS: RAENA SCHRAER, 830-9882  
SENIOR BOARD: MARTI MILLER, 694-6123, 786-7437 (w)      SENIOR BOARD: LINDA KELLEY, 746-5994  
JUNIOR BOARD: EMILY CARR, 345-8665      JUNIOR BOARD: JORI DITTMER, 349-3949

**Attendance:** The September 8, 2005 ADA board meeting was called to order at 6:48 p.m. with a quorum of Raena Schraer, Linda Kelley, Mary Kaye Hession, Deana Johnson, Jennifer Lundberg, and Marti Miller. Susie Kaiser, Jori Dittmer, and Emily Carr were not present.

**Minutes:** The August meeting minutes were approved.

**Treasurer's Report:** Treasurer Deana Johnson presented a current balance sheet and profit and loss statement. We currently have \$6,271.96 in our account, plus accounts receivable of \$111. Overall, though, ADA's assets are projected to be down some \$2,200 compared to last year. Deana pointed out that as a nonprofit organization, some years we build up assets; some years we don't. We did have one major, non-recurring expense this year (a \$1,000 grant—our "share" as a small GMO—toward USDF's new building in Kentucky), and 2005 show entries were down somewhat. Deana also had some cheerful news, though: we will get a \$100 rebate from USEF for having submitted our show results electronically, plus payment from the Anchorage Horse Council for Deana's and Susie Kaiser's management of the dressage schooling shows. And in a generous gesture, Sigrun Robertson charged us only half the usual rate to serve as TD at our August show, then donated half that amount back to ADA!

**New USDF membership year:** USDF is converting to a December/November membership year. Because of the conversion, we must submit our roster (and payment) to USDF twice in the coming year. Mary Kaye Hession will send Deana an e-mail from USDF with some details on the process.

**IRS non-profit status:** Marti Miller reported that CPA Leslie Schmitz plans to send our IRS 501(c)(3) nonprofit filing to Raena for signature early next week. Raena will send it to the IRS and may need a check for IRS fees to accompany it. If the CPA doesn't bill us for her work, we plan to send her a gift certificate or equivalent to thank her for preparing our filing. Deana suggested that as soon as the IRS recognizes us as a nonprofit, we could hold a fundraising raffle.

### **Membership outreach:**

- Raena Schraer plans to send monthly e-mails to the membership letting them know that the most recently approved board meeting minutes have

been posted and telling them about the next board meeting. Because of virus concerns, the minutes should be offered as PDF files, not Word documents. Mary Kaye will look for a budget-priced program that can produce PDF files. The standard schedule for board meetings will also be listed on the calendar on ADA's website. Deana will send Raena the most up-to-date list of members' e-mail addresses.

- ADA historian Carolyn Schultz, Deana, Susie, and Jennifer McLeod are finalizing a questionnaire from USDF on our history as a GMO and our members' riding accomplishments. When it is finished, a copy will be posted on the ADA website.
- Carolyn Schultz requested that we send out an end-of-season message to the membership each year, asking everyone to let us know of their national awards so that she can keep ADA's historical records up to date. Jennifer noted a complication: riders/owners are sometimes not notified that they have won a national award until long after the show season (perhaps as late as the following spring).

**Awards banquet:** The banquet is scheduled for Friday, Nov. 4 (new date) at 6:30 p.m., dinner at 7 p.m., at O'Malley's on the Green. The price will be \$35. Raena will send the menu options to Deana to check out. Our budget for awards is \$700, which Raena will purchase. Perhaps Solstice Saddlery could supply saddle pads at a discounted price, and we could sew on ADA patches; or owner Dana Hall might have other engraveable merchandise. We decided to ask Jennifer Watson McLeod if she will compute scores; Marti will be the double-checker and will find out how we get access to the Chamberlin scores. Debbie Erickson plans to run an ad in the Horse Journal to celebrate our USDF bronze medalists and to advertise our banquet; Deana or Raena will be sure Debbie knows our new banquet date.

**Board elections:** Deana does not plan to run again for the board, but is willing to keep on doing ADA's books. Raena and Marti are willing to run for another two-year term and must send their biographies to Carolyn by the end of the month. We need to submit any other nominations we can think of to fill the three senior and two junior seats (juniors serve for one year).

**Show committee:**

- The board discussed polling the membership whether they want two-day or one-day shows, then realized we can't fit our August show into a single day (because of the championships). So we'll have a one-day and a two-day event.
- Our June show will be June 3 with a clinic on the 4<sup>th</sup>. We had hoped Lois Heyerdahl would judge that show, but she prefers the August show. (If she can't do the June show this year, we'll book her for 2007.) June alternatives: Debbie Spence? Ali Buchanan? (Our TD's are already arranged: Veronica Holt and Debbie Moloznik.)
- Our August show will be Aug. 12-13, followed by two days of clinics.

- We need to be sure our show dates match those in our USEF license, which Deana thought Susie had applied for. And we may need to adjust our dates for 2007 (a date rollover year) and 2008.
- Linda Kelly reported there is a very good likelihood of dressage classes at Midsummer in Palmer (France Equestrian Center). We decided that Raena should write a letter to Joe Kornegay, manager of the Valley Circuit, stating that ADA enthusiastically supports a two-day dressage show at Midsummer and will provide a recommended class list, scribes, scorers, runners, and ride times. Joe would still need to supply the show secretary, judge and TD, awards, and results reporting (Jennifer Lundberg might be able to assist with the results, but we won't promise this in advance). The letter will name Linda Kelley as our liaison and will encourage Joe to check with Linda if he needs to confirm anything. Raena's letter might also recommend the installation of a permanent dressage arena at France Equestrian Center, an idea Deana already proposed to board member Joe Lawton.
- ADA's show committee so far is Jennifer Lundberg and Raena Schraer. Raena will seek extra volunteers primarily to assist the show committee with hospitality. The show committee working group (Deana, Susie, Raena, Jennifer) will need to meet in October. Carolyn Schultz and Christine Erikson have volunteered to help committee members understand what arrangements need to be made, which paperwork must be filed, etc.

**Dressage Foundation grant:** Instead of postponing our dressage camp grant application on grounds that our 2006 summer will be very full, Raena will remodel the application to ask for funding for the Lois Heyerdahl clinic (two days, following our August show). Meantime, Mary Kaye will look for the USDF Connection article on hosting dressage camps.

**Next meeting:** The meeting adjourned at 8:30 p.m. The next meeting (none in October because of the banquet) will be at 6:30 p.m. on Monday, November 28 at Huffman Horse Center.